



## Board Meeting Minutes

**Date:** September 26, 2019  
**Time:** 4:30 PM -5:30 PM CST  
**Location:** Westberg Meeting Room  
Church Health at Crosstown Concourse, Memphis, TN 38104; West Atrium- Third Floor

**BOARD MEMBERS IN ATTENDANCE:** Kathryn Perry, Kelley Nichols

**BOARD MEMBER PRESENT VIA PHONE:** Darnell Moses

**EX-OFFICIO MEMBER PRESENT:** Alicia Norman

**BOARD MEMBER ABSENT:** Dr. Susan Elswick, Martha Boyd, Mike Sturdivant,

**GUEST(S) PRESENT:** Deadre Ussery

**GUEST(S) PRESENT VIA PHONE:** Cody Stephenson

**CALL TO ORDER:** Meeting was called meeting to order at 4:31 PM.

### **APPROVAL OF PRIOR MINUTES:**

The approval of the August 15, 2019 Board minutes was deferred to the October 17, 2019 Board meeting.

### **DISCUSSION:**

#### Committee Updates

1. Development
  - a. Committee member list consists of Darnell, Martha and Kathryn.
  - b. Committee will settle on a date/time to meet with Church Health Development Director within the next two weeks to train for procedures/steps for development.
2. Facility
  - a. Board discussed bids to fix school floor and other costs.
  - b. Next Facility Committee meeting: October 1.
  - c. Outstanding concern at the moment: sound.
    - i. Will be addressed during Fall break.
  - d. HVAC bids and maintenance were discussed.
  - e. Building lease was discussed.
3. Finance
  - a. Cody Stephenson and Kathryn Perry shared the monthly financial summary and FY20 monthly cash balance.

4. Governance
  - a. Committee commented about appreciation letters, reviews being approved and establishing clear goals.
5. Education
  - a. TN charter annual report
    - i. Generated from Board
    - ii. Received an audit extension
  - b. Discussed top 3 -5 highest priorities from the document Mike sent to the Board

Other Business

1. 20<sup>th</sup> PPS Anniversary Celebration, October 4, 3 – 5:30 PM at PPS

**ADJOURNED:** 5:34 PM

Respectfully submitted,

Deadre Ussery and Alicia Norman