



## Board Meeting Minutes

**Date:** July 18, 2019

**Time:** 4:30 PM -5:30 PM CST

**Location:** Westberg Meeting Room  
Church Health at Crosstown Concourse, Memphis, TN 38104; West Atrium- Third Floor

**BOARD MEMBERS IN ATTENDANCE:** Kathryn Perry, Mike Sturdivant, Darnell Moses

**EX-OFFICO MEMBER PRESENT:** Alicia Norman

**BOARD MEMBER PRESENT VIA PHONE:** Dr. Susan Elswick, Kelley Nichols

**BOARD MEMBER ABSENT:** Martha Boyd

**GUEST(S) PRESENT:** Deadre Ussery, Jamie Kennedy

**GUEST(S) PRESENT VIA PHONE:** Cody Stephenson

**CALL TO ORDER:** Mike Sturdivant called meeting to order at 4:30 PM.

### **APPROVAL OF PRIOR MINUTES:**

The May 30, 2019 meeting minutes were approved without changes. Darnell Moses moved to approve the minutes as presented. Kathryn Perry seconded this motion. No further discussion and the minutes were approved unanimously.

### **DISCUSSION:**

#### Committee Updates

1. Development – Alicia Norman
  - a. No comments/updates at the time. Committee is working to come up with a development plan.
  - b. Mike Sturdivant asked the Board to come prepared with suggestions on how to provide a target amount for funding that's reasonable and attainable for the development team.
  
2. Education – Deadre Ussery
  - a. Update on 2019-2020 School year
  - b. Enrollment
    - i. 71 expected to roll over to the first grade
    - ii. 75 applicants for kindergarten

- c. Community Engagement
    - i. PES staff is equipping community stakeholders with brochures about PES
    - ii. PES is hosting a Back to School bash
  - d. Curriculum has been overhauled
  - e. Bridge Update
    - i. all employees working in the Bridge classrooms have been hired
3. Facility
- a. Mike updated the Board on:
  - b. painting touch ups happening in the building and floor cleaning
  - c. landscape work around the building
  - d. bids on the safety flashers on the street
    - i. we've been approved for solar flashers
  - e. Further discussion - note made to include detailed notes about monetary transitions when using checks
4. Finance
- a. Cody Stephenson shared the May financials with the Board.
5. Human Resources
- a. CEO evaluation update
    - i. Mike will sent an email to the Board to get feedback and comments on the evaluation. Once the composite of the report is complete, it will be shared with the Board.

#### Other Business

1. Bus Transportation of PES Students
  - a. Shandra has worked to get three bids: Durham, Harmony and Premier Transportation. Alicia provided a one-page summary sheet with all financial details concerning bus transportation.
  - b. Board discussed other topics regarding transportation: marketing, regulations and challenges for parents. After further discussion, the Board agreed that a vote is necessary but at the moment, there isn't enough information to be fully informed and thus motion a vote. Board agreed that 15 -20 students (parents) would need to make a commitment to utilize bus transportation services in order to be in a better position to make a vote on bus transportation.
  
2. Case Studies/Kayon Montaque

- a. Mike shared the purpose of working with Kayon Montaque. Mike informed that Board that she will send related information to the Board and stakeholders. Board discussed how information will be handled and distributed.
  - b. Board further discussed how to use this information.
3. PPS 20th Anniversary Celebration
- a. Alicia asked the Board if they could help celebrate PPS's 20th year in operation.

**ADJOURNED:** 5:30PM

Respectfully submitted,

Jamie Kennedy