



Board Meeting Minutes

Date: May 30, 2019
Time: 4:30 PM -5:30 PM CST
Location: Westberg Meeting Room
Church Health at Crosstown Concourse, Memphis, TN 38104; West Atrium- Third Floor

BOARD MEMBERS IN ATTENDANCE: Martha Boyd, Kathryn Perry, Mike Sturdivant, Kelley Nichols, Darnell Moses

EX-OFFICO MEMBER PRESENT: Alicia Norman

BOARD MEMBER ABSENT: Dr. Susan Elswick

GUEST(S) PRESENT: Jamie Kennedy, Kevin Kimberly

GUEST(S) PRESENT VIA PHONE: Cody Stephenson

CALL TO ORDER: Mike Sturdivant called meeting to order at 4:35 PM. Mike introduced guest Kevin Kimberly, who has served as Dean of Curriculum and Instruction, and thanked him for his service this past year. Jamie Kennedy, who is now on board as the new Dean of Curriculum and Instruction, was also introduced.

Mike announced that Deidre Ussery has accepted the position of new principal of PES, but that she was unable to attend the meeting.

APPROVAL OF PRIOR MINUTES:

The April 18, 2019 meeting minutes were approved without changes. Kathryn Perry moved to approve the minutes as presented. Kelley Nichols seconded this motion. No further discussion and the minutes were approved unanimously.

DISCUSSION:

1. Committees Updates
 - a. Development – Mike Sturdivant
 - i. Mike Sturdivant asked Alicia Norman to serve as lead for the development committee in the future.
 - b. Education – Alicia Norman
 - i. Former Dean K. Kimberly shared that academics level of the past year.
 - ii. The NWEA MAP Growth Data was shared with the Board.
 1. Adjustments are being made to enhance learning and testing environment while PES continues to partner with Momentous Institute.

2. Questions and discussion followed about the curriculum and testing procedures and how best to share results with parents.
 - iii. The summer YMCA summer reading collaboration will now serve 2 classrooms as enrollment exceeded projected numbers.
 - c. Facility
 - i. Alicia Norman announced information about the SCS lease agreement.
 - ii. Mike Sturdivant shared about that funding for HVAC repair. The roof on west wing of preschool has been replaced and preschool will be painted this summer. The Upstairs Parent room will also be painted this summer.
 - d. Finance – Kathryn Perry and Cody Stephenson
 - i. Kathryn and Cody reviewed the monthly update of operating expenses and cash on hand.
 - ii. FY 2019-2020 budget was presented to the Directors. Approval of budget will probably be by email before next meeting.
 - e. Governance – Martha Boyd
 - i. Martha stated there was no action to report.
 - f. HR/CEO Support and Evaluation – Alicia Norman
 - i. Alicia presented a written report updating hiring to date. Only 3 positions remain – Assistant for Bridge Classroom, SEL Position, Replacement SPED Teacher.
 - ii. Bus Services information was distributed, bids on services are being received. Discussion followed about providing bus service including liabilities and costs. Only 30% of children are coming from the nearby community; 152 students must be enrolled to remain financially stable.
2. Board entered into Executive Session.

ADJOURNED: 6:15 PM (following Executive Session)