



## Board Meeting Minutes

**Date:** October 18, 2018  
**Time:** 4:30 PM -5:30 PM CST  
**Location:** Westberg Meeting Room  
Church Health at Crosstown Concourse Memphis, TN 38014; West Atrium- Third Floor

**BOARD MEMBERS IN ATTENDANCE:** Kathryn Perry, Alicia Norman, Mike Sturdivant, Darnell Moses

**BOARD MEMBERS IN ATTENDANCE VIA PHONE:** Dr. Susan Elswick

**BOARD MEMBERS ABSENT:** Martha Boyd and James Maclin

**GUEST PRESENT:** Bryana Polk

**GUEST(S) PRESENT VIA PHONE:** Cody Stephenson and Nida Rab

**CALL TO ORDER:** 4:31 PM, Mike Sturdivant called meeting to order.

### **APPROVAL OF PRIOR MINUTES:**

The September 20, 2018 meeting minutes were approved without changes. Dr. Susan Elswick moved to approve the minutes as presented. Kathryn Perry seconded this motion. No further discussion and the minutes were approved unanimously.

### **DISCUSSION:**

- Committees Updates
  - Finance – Kathryn Perry and Cody Stephenson
    - Review of SunTrust banking account report
    - Further discussion between Kathryn and EdTec will be conducted on access to check/deposit and monetary tracking
    - List of action items created, derived from overview of September 2018 Financial and Financial Update by Cody
  - HR – Alicia Norman
    - No update
  - Education – Alicia Norman
    - 75 students enrolled
    - First reporting will be available October 24
    - Momentous is working with PES while in town to assist with merging their model with PES' needs
- Facilities Update- Mike Sturdivant and Alicia Norman

- Board on Track (BOT)
  - Webinar was scheduled
  - Survey has been completed by the Board
- New Business
  - No new business to report

**ADJOURNED:** 5:30 PM