



Board Meeting Minutes

Date: January 25, 2018
Time: 4:30 PM -5:30 PM CST
Location: Westberg Meeting Room
Church Health at Crosstown Concourse Memphis, TN 38014; West Atrium- Third Floor

BOARD MEMBERS IN ATTENDANCE: Mike Sturdivant, Dr. Carolyn Harvey, Martha Boyd, Kathryn Perry, Dr. Susan Elswick (via phone), Alicia Norman

BOARD MEMBERS ABSENT: James Maclin

GUEST PRESENT: Bryana Polk

CALL TO ORDER: 4:40 PM, Mike Sturdivant called meeting to order.

APPROVAL OF PRIOR MINUTES:

The December 21, 2017 meeting minutes were approved without changes. No further discussion and the minutes were approved unanimously.

DISCUSSION:

- Contract update
 - o Entering into contractual agreement with EdTech
 - o Purchased work hours from HRO Partners
 - o Urban Media is assisting with website
- Grant update
 - o CSP
 - o Walton- need signature from Shelby County School SCS to submit application
- Student recruiting
 - o 67 students registered; 2/3 of Perea Preschool students have submitted applications
- Staff recruiting
 - o Job descriptions for positions distributed to Board; discussion followed
 - o Motion was made and seconded to accept and approve the job description for the Executive Director. Motion carried unanimously.
- Memphis School reuse
 - o Board discussed appraisal of Klondike school building and submitted lease to SCS
- Timeline
 - o Board discussed timeline in charter application.
- Committees

- Kathryn Perry will chair the Finance Committee
 - Martha Boyd will join the HR committee
- Treasurer's Report
 - Kathryn reviewed checking account statement- balance/expenses.
- Walton Grant update
- Further discussion about job fair on Wednesday, February 7.

ADJOURNED: 5:45 PM