



## Board Meeting Minutes

**Date:** February 15, 2018  
**Time:** 4:30 PM -5:30 PM CST  
**Location:** Westberg Meeting Room  
Church Health at Crosstown Concourse Memphis, TN 38014; West Atrium- Third Floor

**BOARD MEMBERS IN ATTENDANCE:** Mike Sturdivant, Dr. Carolyn Harvey, Martha Boyd, Alicia Norman

**BOARD MEMBERS ABSENT:** Dr. Susan Elswick, James Maclin, Kathryn Perry

**GUEST PRESENT:** Bryana Polk

**CALL TO ORDER:** 4:35 PM, Mike Sturdivant called meeting to order.

### **APPROVAL OF PRIOR MINUTES:**

The January 25 meeting minutes were approved with one addition. No further discussion and the minutes were approved with one addition unanimously.

### **DISCUSSION:**

- Contract update – Mike Sturdivant
  - Signed copy of listed submitted to school board
- Grant update – Alicia Norman
  - Interview will be held in conjunction with Walton grant application
- Student recruitment – Alicia Norman
  - 72 students registered; 96% currently enrolled in Perea Preschool; target enrollment number between 82-84
- Staff recruitment – Alicia Norman
  - Interviews are being conducted
- Timeline discussion – Mike Sturdivant
- Financial polices – Mike Sturdivant
  - Board will vote via phone on February 21 on the financial policies that were distributed in advance
- Treasurer’s report – Kathryn Perry
  - Kathryn Perry review current bank statement.
  - EdTech will provide finance reports in the future.
- Committee update
  - HR

- Will determine salary and benefits for Executive Director
- Insurance package will be presented to HR committee and Board group

**ADJURED:** 5:15 PM