



Board Meeting Minutes

Date: February 15, 2018
Time: 4:30 PM -5:30 PM CST
Location: Westberg Meeting Room
Church Health at Crosstown Concourse Memphis, TN 38014; West Atrium- Third Floor

BOARD MEMBERS IN ATTENDANCE: Mike Sturdivant, Dr. Carolyn Harvey, Martha Boyd, Alicia Norman

BOARD MEMBERS ABSENT: Dr. Susan Elswick, James Maclin, Kathryn Perry

GUEST PRESENT: Bryana Polk

CALL TO ORDER: 4:35 PM, Mike Sturdivant called meeting to order.

APPROVAL OF PRIOR MINUTES:

The January 25 meeting minutes were approved with one addition. No further discussion and the minutes were approved with one addition unanimously.

DISCUSSION:

- Contract update – Mike Sturdivant
 - Signed copy of listed submitted to school board
- Grant update – Alicia Norman
 - Interview will be held in conjunction with Walton grant application
- Student recruitment – Alicia Norman
 - 72 students registered; 96% currently enrolled in Perea Preschool; target enrollment number between 82-84
- Staff recruitment – Alicia Norman
 - Interviews are being conducted
- Timeline discussion – Mike Sturdivant
- Financial polices – Mike Sturdivant
 - Board will vote via phone on February 21 on the financial policies that were distributed in advance
- Treasurer’s report – Kathryn Perry
 - Kathryn Perry review current bank statement.
 - EdTech will provide finance reports in the future.
- Committee update
 - HR

- Will determine salary and benefits for Executive Director
- Insurance package will be presented to HR committee and Board group

ADJURED: 5:15 PM