



## Board Meeting Minutes

**Date:** April 19, 2018  
**Time:** 4:30 PM -5:30 PM CST  
**Location:** Westberg Meeting Room  
Church Health at Crosstown Concourse Memphis, TN 38014; West Atrium- Third Floor

**BOARD MEMBERS IN ATTENDANCE:** Mike Sturdivant, Dr. Carolyn Harvey, James Maclin, Kathryn Perry, Alicia Norman

**BOARD MEMBERS ABSENT:** Dr. Susan Elswick and Martha Boyd

**GUEST PRESENT:** Bryana Polk

**CALL TO ORDER:** 4:35 PM, Mike Sturdivant called meeting to order.

### **APPROVAL OF PRIOR MINUTES:**

The March 20 meeting minutes were approved without changes. James Maclin moved to approve the minutes as presented. Dr. Carolyn Harvey seconded this motion. No further discussion and the minutes were approved unanimously.

### **DISCUSSION:**

- Believe Memphis Academy (Believe) Contract Update – Mike Sturdivant
- Grant Update – Alicia Norman
  - CSP award letter received
  - No formal response from Walton
- Student Recruiting – Alicia Norman
  - 81 students enrolled; PES will accept an additional 5 student application
  - Planning a "getting to know the parents" reception in May
- Staff Recruiting – Alicia Norman
  - Hiring decisions
    - Letitia Sanders - Dean of Social and Emotional Learning
    - Orlandia Brown as the Office Manager
    - Amy Pearson as the Family Guidance Coordinator
    - Five of the six teachers
  - Perea and Believe will share the same building manager
  - Discussion about payroll and health insurance coverage
- Timeline (Gant Chart) – Mike Sturdivant
  - Gant chart was distributed and Board discussed any outstanding issues

- Further discussion about first school year and Core Knowledge Language Arts (CKLA)
- Committees Updates
  - HR
    - No update
  - Finance
    - Both discussed CSP and budget
  - Development
    - Board recommend names for fundraising experts that could serve on Board
- New Business
  - Discussion of a PES financial commitment statement

**ADJOURNED:** 5:55 PM